

**ADIKAVI NANNAYA UNIVERSITY:: RAJAMAHENDRAVARAM
ANDHRA PRADESH**



The Office of the Dean
College Development Council

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No. ANUR/CDC/Student Transfers-Breakup Study/Circular/2017/27(R)

Dt.14.07.2017

To
The Principals of All Affiliated UG Colleges,
Adikavi Nannaya University,
Rajamahendravaram .

REVISED CIRCULAR

Students who have studied I & II Year UG Courses and seeking transfer to another college to continue their studies and students who discontinued their course of study and willing to continue their study from the academic year 2017-18 are hereby informed to get permission from CDC section of Adikavi Nannaya University by applying on prescribed proforma available in University website, paying prescribed fee as detailed below along with xerox copies of all marks lists duly attested by the Principal.

Fee details:

- | | |
|--|---------------|
| a) Transfer within University jurisdiction without break | : Rs. 900/- |
| b) Transfer from other University without break | : Rs. 1300/- |
| c) Break of study within University jurisdiction | : Rs. 1300/- |
| d) Break of study from other University | : Rs. 2,000/- |

Last date for submission of transfer application **without fine** : **30.06.2017**

Last date for submission of transfer application by **student to the college with fine of Rs. 1,000/-** : **21.07.2017**

Last date for submission of transfer applications by Principals of concerned **colleges to the university with fine of Rs.1, 000/-** : **31.07.2017**

Note: 1. DD Should be drawn on or before **24.07.2017** and to be drawn in favor of Registrar, Adikavi Nannaya University, Rajamahendravaram.

2. DD's drawn after **24.07.2017** and application received after **31.07.2017** will not be considered under any circumstances.

3. Principals are hereby informed to adhere to the circular regarding student transfers/readmissions issued by the CDC office only.

LOCAL TRANSFERS ARE NOT PERMITTED.

Yours faithfully,

(Y. SRINIVASA RAO)

DEAN

Copies to:

The Web Master, ANUR for uploading in ANUR Website & for keeping SMS to the Principals of
The PA to Registrar,
The PS to VC & OOF.

ADIKAVI NANNAYA UNIVERSITY: RAJAHMUNDRY



APPLICATION FOR THE TRANSFER / READMISSION OF STUDENTS
(From One College to another College in the Jurisdiction of Adikavi Nannaya University, Rajahmundry.)

01.	Name of the Student	Male / Female
02.	Father's / Husband's Name & Address of the Student	Ph.No.
03.	Details of the Course presently studying	Course: Year of Study: I/ II/ III
04.	Address of the college in which studied / presently studying (Or) from which College Transfer required (Enclosed TC/No Objection from the College)	College: Year of admission:
05.	Address of the College in which student seeks transfer to readmission	
06.	Whether there is any break of study?	Yes/No. if yes give details
07.	Reasons for seeking transfer from one college to another college (submit proof)	
08.	Whether previously studied college TC submitted. (Or) No objection certificate submitted.	
09.	Furnish the information regarding previous year Examination (Marks Statement to be enclosed).	Regd.No. Year of Examination : Centre of the Examination: University:
10.	If the student seeks transfer from outside Adikavi Nannaya University area, whether submitted copy of the course, syllabus last studied in another University area.	Yes / No.
11.	Furnish the particulars of the fee paid for Transfer/Readmission.	DD NO. Date: Amount: Name of the Bank & Branch:
DD to be drawn in favour of “Registrar, Adikavi Nannaya University”, Payable at Rajahmundry” .		

Station:
Date:

SIGNATURE OF THE STUDENT

Note: Copies to be submitted by the Students.

1. Attested Copy of Mark Statement of the previous year (s) of study
2. Attested Copy of T.C. or No Objection Certificate from Previous College.
3. Attested Copy of acceptance certificate from admission giving college.
4. DD for the prescribed fees

NO OBJECTION FROM THE PREVIOUSLY STUDIED COLLEGE

This is to certify that Mr/Ms. _____

Studied /studying _____ (Mention course, Year of

study and Combination) in this College from the academic year _____ to

_____. We have no objection to issue TC to the student if he/she wish to continue his /her studies in another College.

SIGNATURE OF THE PRINCIPAL

Certificate to be issued by the College in which the candidate seeks admission on Transfer/Readmission

This College is not having any objection to give admission/readmission to Mr./Ms. _____ who seeks Admission on/readmission into _____ on transfer from _____ College, if the University permit him/her to join in this College during this academic year _____

As per the records, the College is having _____ vacancies in the

Course _____ out of the sanctioned intake of _____

SIGNATURE OF THE PRINCIPAL