

ADIKAVI NANNAYA UNIVERSITY

RAJAMAHENDRAVARAM

CBCS / Semester System

(From 2015-16 Admitted Batch)

B.A. PUBLIC ADMINISTRATION

III Semester Syllabus

INDIAN ADMINISTRATION (Core)

UNIT-I: Historical Background

- Evolution of Indian Administration - Ancient, Medieval and British Periods-Changing trends in Indian Administration after Independence.
- Context of Indian Administration-Social, Economic and Political

UNIT-II: Central Administration

- Union Government and Administration - President, Role of Prime Minister in the coalition era, Cabinet, Cabinet Secretariat, Cabinet Committees and Prime Minister's Office, Central Secretariat
- Union and State Relations and Agencies - Administrative Relations- Inter State Council, Finance Commission, All India Services, NeetiAyog, Staff Selection Commission.

UNIT-III: Local Administration

- Public Enterprises in India: a) Forms of Public Enterprises b) Privatization and Dis-investment
- State Government and Administration: Governor, Chief Minister, Council of Ministers, Secretariat & Directorates, General Administration Department and Chief Secretary

UNIT-IV:

- District Administration: Changing role of District Collector, Mandal and Village Administration in Andhra Pradesh
- Local Governments-Rural and Urban-Structure and functions - 73rd Constitutional Amendment
- 74th Constitutional Amendment

UNIT-V: Administrative Accountability

- Control over Administration
- Legislative and Judicial Control

Reference Books:

1. BharatadesaPalana(Tel), Telugu Akademi
2. Indian Government and Politics, Telugu Akademi, Hyd, 2007.
3. Ramesh k. Arora & Rajni Goyal, Indian Public Administration: Institutions and Issues (2nd Revised Edition), New Age International Publications, New Delhi, 1995.
4. Avasthi and Avasthi, Indian Administration (16th Edition), Lakshmi Narain Agarwal, Agra-2010-11.
5. BhattaCharyaMohit, New Horizons of Public Administration, Jawahar Publishers, New Delhi, 2007.
6. The Constitution of India, Government of India-2006.
7. Hoshier Singh & Pankaj Singh, Indian Administration, [Pearson Education India](#), 2011.